EQUALITY VCU
TUESDAY, October 15, 2013, 12:00PM-1:00PM
Hunton Hall, Conference Room, 2nd Floor
MEETING MINUTES

In attendance: Donna Coghill, Lisa Webb Amy Hammes, Alex Wagaman, Amy Hurd, George Kelly, Amy Miller, Napoleon Peoples, Brie Dubinsky, Jan Altman

AGENDA:

I. September minutes approved with no changes.

II. Upcoming Events:
   a. Burnside Watstein: Amy Hurd reported that planning has gone well, and asked for assistance in publicizing the event. Dr. Peoples offered to advertise through his office. Advertising has been in the TelegRam, and will run again. George Kelly also offered to assist with advertising at the Student Commons. Suggestion for next year's awards ceremony is to include some kind of rubric for selection of award recipients.
   Burnside Watstein Awards: October 29, 2013, 3-4:30pm,
   Richmond Salons, Student Commons
   Reception starts at 3pm, remarks start at 3:30pm
   Speakers: Dr. Beverly Warren, Dr. Wanda Mitchell and possibly Sarah Watstein. Chris Burnside will be sending remarks via a letter.
   Questions about the event? Contact Dorothy Fillmore.

   b. Migrating Archives event to be held October 21, 2013 at 2:00 p.m. Artist discussion and reception in the multipurpose room of Cabell Library, room 250. Information was distributed about this event. Dr. Peoples also offered to place flyers in his office in Hunton to assist with advertising.

III. Committee Structure

The co-chairs distributed a document (Google Doc) with suggestions for restructuring Equality VCU due to growth in numbers. Discussion was held and suggestions made for revisions to the document. Three additional working groups were added (mission working group, climate working group, social working group). The following suggestions were made:

- further clarify working group descriptions, to include estimated time commitments
- consider developing an interest form so that those who would like to participate or chair/co-chair groups could express interest and have a conversation with co-chairs
- consider time at January meeting to revisit mission and goals
- add information on co-chair meetings/purpose, etc.
continue to develop fiscal accountability measures to communicate to the larger group about the group’s budget, process for requesting funds, etc.

Amy Hammes is interested in contributing to the discussion around organizational psychology as she has some experience and interest in this topic. Lisa Webb will follow up with Amy to meet and discuss.

include Michael Pisarcek in our conversation regarding his role as LGBTQ Coordinator in relation to Equality VCU, recognizing the need for some separation of these two in order to remain in an advisory and advocacy capacity to administrators.

Donna will create a Google form to obtain committee and chair/co-chair interest (form created, please use this link)

It was decided that the January meeting will focus on revisiting our mission and goals, and further discussing our structure as a group. Dr. Peoples added that other groups on campus are working through similar concerns as they grow and expand. All agreed this is a good “problem” to be working on!

2013-2014 Meeting dates:
November 19, 2013 (MPC) Shockoe Room, University Student Commons
December 17, 2013 (MCV) Hunton Hall, Conference Room, 2nd Floor
January 21, 2014 (MCV) Hunton Hall, Conference Room, 2nd Floor
February 18, 2014 (MPC) Shockoe Room, University Student Commons
March 18, 2014 (MPC) Shockoe Room, University Student Commons
April 15, 2014 (MCV) Hunton Hall, Conference Room, 2nd Floor
May 20, 2014 (MCV) Hunton Hall, Conference Room, 2nd Floor
June 17, 2014 (MPC) Shockoe Room, University Student Commons

2013-2014 Events:

- Burnside Watstein Awards: October 29, 2013, 3-4:30pm, Richmond Salons, Student Commons
- Migrating Archives: LGBT Delegates from Collections Around the World: An Exhibit, October 21 through December 1, 2013, First Floor, James Branch Cabell Library
- Lavender Graduation: April 2014 (date and location TBA)