CODIS Laboratory Technician

Laboratory Technician I

Agency Name: Dept. of State Police
Official Title: Laboratory Technician I
Functional Title: CODIS Laboratory Technician
Occupational Group: Laboratory
Position Type: Civil Service
Full-Time or Part-Time: Full-Time
Salary Range: $34,103.42 to $43,859.66 Annually
Bargaining Unit: 09
Shift: Day
Confidential: No
Number Of Vacancies: 1
City/Town: Maynard
Region: CENTRAL
Facility Location: Massachusetts State Police Forensic Technology Center, 124 Acton Street, Maynard
Application Deadline: 02-25-2013
Apply Online: No
Posting ID: J33901

This position is funded from the Commonwealth's annual operating budget.

Duties:
The person in this position works primarily in the CODIS Collection Unit of the laboratory, collecting, receiving, processing, packaging, storing, transporting and otherwise handling blood samples taken from convicted offenders (using a finger stick) in accordance with established procedures. Takes rolled fingerprint impressions for convicted offenders in accordance with established procedures.
Schedules or arranges for the collection of biological samples by checking availability of parties involved and notifying appropriate individuals of dates, times and locations to ensure attendance by appropriate individuals.
Accepts fees from convicted offenders, providing them with receipts and forwards the payment to the fiscal section for further processing.
Receives telephone calls and/or written requests from law enforcement agencies and responds to such inquiries regarding the status of the collected blood samples.
Completes data entry related to blood samples collected from convicted offenders which includes: entering, updating, revising, tracking and retrieving information from a computerized database.
Performs related duties as required. This person strives to create a positive work environment, effectively communicates with others, and conducts all activities in accordance with safety and security policies and procedures.
Incumbent receives direct supervision from employees of higher grade at the Laboratory Technician II, Forensic Scientist II, III, IV or V level.

Qualifications:
Minimum Entrance Requirements:
Applicants must have at least (A) one year of full-time, or equivalent part-time, technical or professional experience in laboratory work in a recognized clinical, medical, hospital, chemical, water quality, public health, biological, bacteriological, marine sciences or materials testing laboratory, or (B) any equivalent combination of the required experience and the substitutions below.

Substitutions:
I. An Associate's degree or higher with a major in medical technology, chemistry, bacteriology, food science and technology, environmental science, chemical or environmental engineering, wastewater technology, oceanography or the biological sciences may be substituted for the required experience.
II. The successful completion of one year of full-time, or equivalent part-time, education toward a degree at a recognized medical or dental school may be substituted for the required experience.

III. The successful completion of training in a recognized school or hospital course or an American Medical Association (AMA) approved training program for laboratory technicians or medical technologists may be substituted for the required experience.

IV. Registration as a medical technologist by the American Society of Clinical Pathologists, the International Society for Clinical Laboratory Technicians or American Medical Technologists or as a bacteriologist by the National Registry of Microbiologists may be substituted for the required experience.

Special Requirements: None.

Preferred Qualifications:
Associate’s degree in DNA science, forensic science, chemistry, biochemistry, biology, or a related science. Experience with molecular biology techniques, pipetting, and handling of multiple samples. Ability to follow protocols and pay close attention to detail.

Comments:
This is a Civil Service position. The final candidate for this position will undergo an extensive background investigation and drug screening. Please note that salaries for union positions are determined according to the provisions of the respective collective bargaining agreement. You must refer to the Posting ID Number on your cover letter and resume to be considered for this position. Materials submitted must be post marked by the posting deadline in order to be considered. Please submit a separate resume and cover letter if applying for multiple positions

How To Apply:
Send Resume and Cover Letter To: Human Resources Employment Section Department of State Police 470 Worcester Road Framingham, MA 01702

Agency Web Address:
http://www.mass.gov/msp/