## LC/MS-MS Operator  2nd Shift, Mon-Friday

### Job Title

LC/MS-MS Operator/Reports directly to the LC/MS-MS Supervisor

### Job Level

Upper Level (Non-supervisory)

### Job Description

Duties and Responsibilities for conducting chemical analyses of urine to determine the presence of drugs and/or controlled substances listed below include but are not limited to:

1. Perform initial review of data
2. Perform troubleshooting and maintenance as needed.
3. Calibrate instruments as necessary
4. Check medications for patient samples to help in determining which results are inconsistent
5. Sequence samples on instruments to facilitate continuous workflow to the equipment
6. Determine which samples need to be repeated for poor quality or inconsistent results
7. Verify trays for loading and unloading the instrument
8. Prepare reagents and fill the reagent bottles on the instrument.
9. Transfer results into the LIMS
10. Adhere to confidentiality (HIPAA) requirements.
11. Ability to work as a team member or as an individual.
12. Able to work with multiple instruments.
13. Ability to work overtime when requested
14. Adhere to SOP, safety (OSHA) rules and regulations.

### Education

Minimum Associate Degree in laboratory science field or medical technology with minimum one year of technology experience is equivalent.

### Work Experience
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Education

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Work Experience

A minimum of two to four years of work-related skill, knowledge, or experience is needed.

Work Demands

While performing the duties of this job, the employee is regularly required to stand for long periods of time, walk, occasionally sit, have good hand dexterity, talk and hear. The employee must occasionally lift and/or move 25 pounds.

Physical Environment

The work environment characteristics described here are representative of those an employee encounters while performing the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the described job duties and responsibilities.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles and toxic or caustic chemicals. May include short periods of time in cold storage 4-6°C. The noise level in this work environment is moderate.