Analytical Chemist II
Recruitment #082014-MGBA08-450100

Opening Date: 8/22/2014
Closing Date: 2/18/2015 11:59:00 PM
Type of Recruitment: Open Competitive
Salary: Yearly: $48,565.00/Min - $64,753.00/Mid
Pay Grade: F13
Employment Type: Actual Vacancy
Employment Term: Regular
Agency: DSHS/Division of Forensic Science
Location(s): (200 S. Adams St., Wilmington, Delaware, 19801)
Contact Name: Applicant Services
Contact Phone: 302-744-2688

SUMMARY STATEMENT
This is the full performance level.

CAREER LADDER
Upon satisfactory completion of department promotional standards and job requirements, employees may be eligible to be promoted to the next level.

ESSENTIAL FUNCTIONS
Essential functions are fundamental, core functions common to all positions in the class series and are not intended to be an exhaustive list of all job duties for any one position in the class. Since class specifications are descriptive and not restrictive, incumbents can complete job duties of similar kind not specifically listed here.

- Prepares samples for instrument analysis, interprets instrument recordings and documents test results.
- Uses analytical chemistry techniques including state-of-the-art instrumentation to gather data involving samples.
- Analyzes laboratory data to determine quantity and quality of toxins, pathogens, chemical and biochemical constituents.
- Prepares reports identifying samples, explains testing methods and documents findings and conclusions of analysis

JOB REQUIREMENTS
JOB REQUIREMENTS for Analytical Chemist II

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

1. Six months experience in generating and interpreting chemical test data by performing quantitative and qualitative statistical analysis.
2. Six months experience in selecting laboratory test methods and procedures.
3. Six months experience in physical, organic, inorganic or analytical chemistry.
4. Six months experience in using laboratory equipment and instrumentation including calibration and maintenance.
5. Six months experience in technical report writing.

CONDITIONS OF HIRE

Criminal background check: A satisfactory criminal background check is required as a condition of hire. The recruiting agency may require the applicant to pay for the criminal background check as part of the conditional offer of hire.

BENEFITS

To learn more about the comprehensive benefit package please visit our website at http://ben.omb.delaware.gov/

SELECTION PROCESS

The application and supplemental questionnaire are evaluated based upon a rating of your education, training and experience as they relate to the job requirements of the position. It is essential that you provide complete and accurate information on your application and the supplemental questionnaire to include dates of employment, job title and job duties. For education and training, list name of educational provider, training course titles and summary of course content. Narrative information supplied in response to the questions must be supported by the information supplied on the application including your employment, education and training history as it relates to the job requirements.

Once you have submitted your application on-line, all future correspondence related to your application will be sent via email. Please keep your contact information current. You may also view all correspondence sent to you by the State of Delaware in the “My Applications” tab at www.delawarestatejobs.com.

ACCOMMODATIONS

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service please call (302) 739-5458. TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance. The State of Delaware – An Equal Opportunity and Affirmative Action Employer.

Click on a link below to apply for this position:

Fill out the Supplemental Questionnaire and Application NOW using the Internet.

Applying Online

Contact us via conventional means.

For further assistance, you may contact us by phone at (302) 739-5458, or e-mail at jobs@state.de.us.