DEPT OF HEALTH/MENTAL HYGIENE
Job Posting Notice

Job ID: 172220  # of Positions: 1
Business Title: Identifications Specialist
Civil Service Title: CRIMINALIST
Title Code No: 21849  Level: 01
Job Category: Health
Career Level: Entry-Level
Proposed Salary Range: $45,728.00 - $45,728.00 (Annual)
Work Location: Not Used
Division/Work Unit: OCME-Operations

** AMENDED IN LOCATION: CITYWIDE (TRAVEL MAY BE REQUIRED)**

The Office of Chief Medical Examiner seeks a candidate who will possess minimally the technical skills listed and also the potential to exemplify this agency’s core values of “Integrity, Dedication and putting the Agency First.” Reporting directly to the Assistant Director of Identification and with latitude for independent initiative and judgment, the Identification Specialist will provide third level review to prevent misidentifications and incorrect body releases. Typical tasks include but are not limited to the following:

- Review identifications for quality assurance purposes, particularly when based on scientific
modalities (e.g. DNA, fingerprints).
• Manage daily case list, ensuring that all scientific analyses are completed as appropriate.
• Investigate missing person inquiries submitted to the agency.
• Assist families and Medical Examiners with the decedent identification process and complete identifications using the agency's case management system.
• Performs and administers difficult analytic work in the preparation and distribution of complex reports
• Will be required to work in all five borough offices as needed.
• Perform other duties as assigned.

Minimum Qual Requirements

1. A baccalaureate degree from an accredited college, with specialization in criminalistics, forensic