U.S. Army Criminal Investigation Command

**Job Title:** Physical Science Technician  
**Department:** Department of the Army  
**Agency:** U.S. Army Criminal Investigation Command  
**Job Announcement Number:** SCDZ141106721223009D

**Salary Range:** $50,077.00 to $65,097.00 / Per Year  
**Open Period:** Monday, October 6, 2014 to Monday, October 20, 2014  
**Series & Grade:** GS-1311-09  
**Position Information:** Full Time - Term NTE 13 Months  
**Duty Locations:** Many vacancies in the following location: Fort Gillem, GA  
**Who May Apply:** United States Citizens  
**Security Clearance:** Secret  
**Supervisory Status:** No  

**Job Summary:**  
Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

**About the Position:**

**This is a term position not to exceed 13 months may be extended up to 4 years.**

US Army Criminal Investigation Laboratory (USACIL) is an organization that provides forensic laboratory support to Overseas Contingency Operations (OCO), intelligence organizations and legal agencies, as well as other federal and non-federal agencies.

**Who May Apply:** U.S. Citizens

**Travel Required**  
- Occasional Travel  
- 5% travel for training or court testimony

**Relocation Authorized**  
- No

**DUTIES:**

- Prepares, maintains inventory and performs quality control of all Forensic Chemical Agents utilized in the forensic analysis.  
- Maintains and calibrates equipment used in forensic examinations.  
- Assures safety regulations and precautions are in place and followed under the direction of the laboratory safety officer.  
- Assists in training of new personnel.

**Qualifications Required:**

In order to qualify, you must meet the education and/or experience requirements described below. Your resume must clearly describe your relevant experience; if qualifying based on education, your transcripts will be required as part of your application. Additional information about transcripts is in this document.
Experience required:

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student; social). You will receive credit for all qualifying experience, including volunteer experience.

To qualify based on your experience, your resume must describe at least one year of experience which prepared you to do the work in this job. Specialized experience is defined as: Responsible for forensic chemical agents preparation, inventory and quality control; working with the Lab Safety officer to assure safety regulations and precautions are in place and followed; maintaining and calibrating equipment used in forensic examinations.

You will be evaluated on the basis of your level of competency (knowledge, skills, abilities) in the following areas:

- Knowledge of chemical stoichiometry, chemical principles, theories, practices and established methodology
- Skill in calibrating, operating and evaluating data generated by a wide variety of analytical instrumentation
- Knowledge of laboratory safety practices and procedures
- Ability to communicate on a technical level with forensic chemist

Some federal jobs allow you to substitute your education for the required experience in order to qualify. For this job, you may qualify if your education meets the definitions below:

Two full years of graduate education or a master’s degree in Physical Science or a discipline that is directly related to the work of the position. (Must attach transcripts)

Other Requirements: Click [here](https://www.usajobs.gov/GetJob/ViewDetails/382700700) for expanded definitions.

- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- One year trial/probationary period may be required.
- Direct Deposit of Pay is Required.
- Position requires a Secret security clearance.
- Position requires an annual physical.
- Position requires the incumbent to wear protective equipment.

**HOW YOU WILL BE EVALUATED:**

Your application package (resume, supporting documents, and responses to the questionnaire) will be used to determine your eligibility, qualifications, and quality ranking for this position. Please follow all instructions carefully. Errors or omissions may affect your rating or consideration for employment.

**Basis for Rating:** Qualified candidates will be assigned to one of three quality categories: Best Qualified, Highly Qualified and Qualified. Veteran preference eligibles are listed ahead of non-preference eligibles within each quality category.

- Best Qualified. Candidates in this category possess exceptional skills and experience to exceed well above the minimum requirements for the announced position.
- Highly Qualified. Candidates in this category possess good skills and experience above the minimum requirements for the announced position.
- Qualified. Candidates in this category meet the minimum experience requirements for the announced position.

**Interagency Career Transition Assistance Program (ICTAP).** If you are a Federal employee in the competitive service and your agency has notified you in writing that you are a displaced employee eligible for ICTAP consideration, you may receive selection priority. See [Interagency Career Transition Assistance Program (ICTAP)](https://www.usajobs.gov/GetJob/ViewDetails/382700700) for more information. Additional information about
the program is on OPM's Career Transition Resources website.

**BENEFITS:**
The Department of Defense offers an excellent benefits program. In addition to your take-home pay, your comprehensive compensation/benefits package will include most of the benefits described in the USAJOBS Resource Center.

**OTHER INFORMATION:**
- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- If you have retired from federal service and you are interested in employment as a reemployed annuitant, see the information in the Reemployed Annuitant information sheet.
- You may claim military spouse preference, see the information in the Military Spouse Preference Under Delegated Examining Procedures information sheet.
- Multiple positions may be filled from this announcement.

**HOW TO APPLY:**
To apply for this position, you must complete the online questionnaire and submit the documentation specified in the Required Documents section below.

The complete application package must be submitted by 11:59 PM (EST) on Monday, October 20, 2014 to receive consideration.

- To begin, click Apply Online to create a USAJOBS account or log in to your existing account. Follow the prompts to select your USAJOBS resume and/or other supporting documents and complete the occupational questionnaire.
- Click the Submit My Answers button to submit your application package.
- It is your responsibility to ensure your responses and appropriate documentation is submitted prior to the closing date.
- To verify your application is complete, log into your USAJOBS account, select the Application Status link and then select the more information link for this position. The Details page will display the status of your application, the documentation received and processed, and any correspondence the agency has sent related to this application. Your uploaded documents may take several hours to clear the virus scan process.
- To return to an incomplete application, log into your USAJOBS account and click Update Application in the vacancy announcement. You must re-select your resume and/or other documents from your USAJOBS account or your application will be incomplete.
  - It is your responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is complete, accurate, and submitted by the closing date. Uploaded documents may take up to one hour to clear the virus scan. Faxed documents must be completely transmitted by 11:59p.m. Eastern Standard Time on the closing date of the announcement.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Your requests for reasonable accommodation will be addressed on a case-by-case basis.

**REQUIRED DOCUMENTS:**
The documents you are required to submit vary based on whether or not you are eligible for preference in federal employment. A complete description of preference categories and the associated required documents is in the Applicant Checklist (External).

As described above, your complete application includes your resume, your responses to the online questionnaire, and documents which prove your eligibility to apply. **If you fail to provide these documents, you will be marked as having an incomplete application package and you will not be considered any further.**

**Your resume:**
- Your resume may be submitted in any format.
- If you submit more than one copy of your resume, only the most recent version will be reviewed. The latest timestamp will be used to determine which version of your resume is "most recent."
your responsibility to check the status and timestamp of all documents you submit as part of your application.

- If your resume includes a photograph or other inappropriate material or content, it will not be used to make eligibility and qualification determinations and you may not be considered for this vacancy.
- For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., HRS per week and month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for this position.

If you are relying on your education to meet qualification requirements: You MUST submit a copy of your transcript if you want to substitute your education for experience. If you claim qualifications based on education, and do not submit a transcript, your education will not be used in making a qualification determination and you may be found "not qualified." See: Transcripts and Licenses

If you are unable to apply online or unable to upload your supporting documents follow the directions located at: Faxing Applications and Documents The Vacancy ID is 1223009. You will need the questionnaire, View Occupational Questionnaire, to complete your faxed application

NOTE: Documents submitted as part of the application package, to include supplemental documents, may be shared beyond the Human Resources Office. Some supplemental documents such as military orders and marriage certificates may contain personal information for someone other than you. You may sanitize these documents to remove another person’s personal information before you submit your application. You may be asked to provide an un-sanitized version of the documents if you are selected to confirm your eligibility.

AGENCY CONTACT INFO:
Central Resume Processing Center
Phone: (410)306-0137
Email: USARMY.APG.CHRA-NE.MBX.APPLICANTHELP@MAIL.MIL
Agency Information:
DA SCR Fort Gordon
ATTN PEC-H-SCR-1
Building 33720 Darling Hall Rm 209
307 Chamberlain Avenue
Fort Gordon, GA
30905-5282

WHAT TO EXPECT NEXT:
If you provided an email address, you will receive an email message acknowledging receipt of your application. Your application package will be used to determine your eligibility, qualifications, and quality ranking for this position.

If you are determined to be ineligible or not qualified, your application will receive no further consideration.

The documents you submit must support your responses to the online questionnaire. If your application contradicts or does not support your questionnaire responses, you will receive a rating of "not qualified" or "incomplete application" and you will not receive further consideration for this job.

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