DEPT OF HEALTH/MENTAL HYGIENE
Job Posting Notice

Job ID: 174372  # of Positions: 12
Business Title: Criminalist, IB
Civil Service Title: CRIMINALIST
Title Code No: 21849  Level: 01
Job Category: Community & Business Services
Career Level: Entry-Level
Proposed Salary Range: $48,581.00 - $48,581.00 (Annual)
Work Location: 421 East 26th Street NY NY
Division/Work Unit: OCME-DNA

Job Description

The Office of Chief Medical Examiner investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner or where an application is made pursuant to law for a permit to cremate a body of a person.

We exist to provide answers in support of families, victims and community during times of profound need.

The core values of the OCME are to put the mission of the agency first, to be truly dedicated and to have integrity in every aspect of our professional life. Under the general direction of the Assistant Directors of the Forensic Biology Department and specifically under the supervision of a Criminalist, Level IV, selected candidate will be responsible for assisting in conducting scientific analyses performed on biological evidence brought to the Forensic Biology Department of the Office of Chief Medical Examiner for the City of New York.

Typical tasks include but are not limited to the following:

• Assists in the serological and DNA analyses of evidentiary material such as hairs, body fluids and other biological evidence, using state-of-the-art molecular techniques.
• Performs laboratory techniques such as DNA extraction, DNA quantitation and PCR amplification set-up.
• Assists in the documentation and various microscopic, chemical, and physical methods of analysis of biological evidence.
• Successfully complete comprehensive training and instruction in the various techniques used in the collection, preservation, handling and receipt of evidentiary materials.
• Attends and participates in staff meetings and other training and development activities.
• Participates in the routine preventive maintenance and calibration of laboratory equipment and analytical instruments.
• May assist with scientific investigations at crime scenes and/or examination of human tissue and human remains.
• Other duties as assigned.

Minimum Qual Requirements

1. A baccalaureate degree from an accredited college, with specialization in criminalistics, forensic science, chemistry, biology, physics, molecular genetics, genetics, biochemistry, molecular biology, entomology, anthropology, ecology or a closely related scientific or engineering field.

2. For Assignment to Assignment Level I-B
In addition to meeting the “Qualification Requirements For All Assignment Levels” above, to be assigned to Assignment Level I-B individuals must have at least one year of satisfactory full-time experience in criminalistics, forensic science or analytic chemistry, or a satisfactory equivalent combination of education and experience.

3. In addition to meeting the “Qualification Requirements” above, to be assigned to Assignment Level II, individuals must have one of the following:
   1. One year of experience gained as a Criminalist at Assignment Level I-B; or 2. One additional year of qualifying experience in criminalistics or forensic science, for a total of two years of such experience; or 3. A satisfactory combination of education and experience totaling two years of experience as described above.

4. In addition to meeting the “Qualification Requirements” for Assignment Level I-B above, to be assigned to Assignment Level III, individuals must have one of the following:
   1. Two years of experience gained as a Criminalist at Assignment Level I-B and/or II; or 2. Two additional years of qualifying experience in criminalistics or forensic science, for a total of three years of such experience; or 3. A satisfactory combination of education and experience totaling three years of experience as described above.

5. For Assignment to Assignment Level IV
In addition to meeting the “Qualification Requirements” for Assignment Level I-B above, to be assigned to Assignment Level IV, individuals must have one of the following:
   1. Three years of experience gained as a Criminalist at Assignment Level I-B, II, and/or III; or 2. Three additional years of experience in criminalistics or forensic science, for a total of four years of such experience; or
   3. A satisfactory combination of education and experience totaling four years of experience, as described above.

Preferred Skills

Successful candidates should have experience working in an accredited laboratory facility. The baccalaureate or advance degree should qualify as a science degree according to the Quality Assurance Standards for forensic DNA testing laboratories (i.e. the degree must be in a biology, chemistry, or forensic science related area). Preferred candidates should have successfully completed a minimum of three courses totaling at least nine semester or equivalent credit hours (graduate or undergraduate level) covering the subject areas of biochemistry, genetics and molecular biology (molecular genetics, recombinant DNA technology).

Additional Information

SPECIAL NOTE
1. Selected candidates will be required to provide a DNA sample by swabbing.
2. Due to the nature of work performed, any applicant with a prior criminal conviction will be deemed unqualified.

To Apply

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO:

https://a127-jobs.nyc.gov

Residency Requirement

New York City Residency is not required for this position.