Laboratory Technician I - CODIS Unit

Duties:
The person in this position works primarily in the CODIS Collection Unit of the laboratory, collecting, receiving, processing, packaging, storing, transporting and otherwise handling blood samples taken from convicted offenders (using a finger stick) in accordance with established procedures. Takes rolled fingerprint impressions for convicted offenders. Schedules or arranges for the collection of biological samples by checking availability of parties involved and notifying appropriate individuals of dates, times and locations to ensure attendance by appropriate individuals. Accepts fees from convicted offenders, providing them with receipts and forwards the payment to the fiscal section for further processing. Receives telephone calls and/or written requests from law enforcement agencies and responds to such inquiries regarding the status of the collected blood samples. Completes data entry related to blood samples collected from convicted offenders which includes: entering, updating, revising, tracking and retrieving information from a computerized database. Performs related duties as required. This person strives to create a positive work environment, effectively communicates with others, and conducts all activities in accordance with safety and security policies and procedures. Incumbent receives direct supervision from employees of higher grade at the Laboratory Technician II, Forensic Scientist II, III, IV or V level.

Qualifications:
Minimum Entrance Requirements:

Applicants must have at least (A) one year of full-time, or equivalent part-time, technical or professional experience in laboratory work in a recognized clinical, medical, hospital, chemical, water quality, public health, biological, bacteriological, marine sciences or materials testing laboratory, or (B) any equivalent combination of the required experience and the substitutions below.

Substitutions:
I. An Associate's degree or higher with a major in medical technology, chemistry, bacteriology, food science and technology, environmental science, chemical or environmental engineering, wastewater technology, oceanography or the biological sciences may be substituted for the required experience.

II. The successful completion of one year of full-time, or equivalent part-time, education toward a degree at a recognized medical or dental school may be substituted for the required experience.

This position is funded from the Commonwealth's annual operating budget.
III. The successful completion of training in a recognized school or hospital course or an American Medical Association (AMA) approved training program for laboratory technicians or medical technologists may be substituted for the required experience.

IV. Registration as a medical technologist by the American Society of Clinical Pathologists, the International Society for Clinical Laboratory Technicians or American Medical Technologists or as a bacteriologist by the National Registry of Microbiologists may be substituted for the required experience.

Special Requirements: None.

Preferred Qualifications:
Associate’s degree in DNA science, forensic science, chemistry, biochemistry, biology, or a related science. Experience with molecular biology techniques, pipetting, and handling of multiple samples. Ability to follow protocols and pay close attention to detail.

Comments:
This is a Civil Service position. Salaries for union positions are determined according to the provisions of the respective collective bargaining agreement. The final candidate for this position will undergo an extensive background investigation including fingerprinting and drug screening.

If you are applying for this position on-line, you must create a profile and log in.

It is strongly encouraged to apply on-line whenever possible. Applicants who cannot apply on-line may submit a cover letter and resume to:
Department of State Police
H.R. Employment Section
ATTN: Lab Tech I – CODIS Unit position
470 Worcester Road
Framingham, MA 01702

Please include the CEO posting ID number on your cover letter and resume.

Materials must be submitted by posting deadline in order to be considered.

Only candidates who meet the minimum entrance requirements will be considered for hire.

Agency Web Address:
http://www.mass.gov/msp/

The Commonwealth acts in good faith to affirmatively recruit a diverse population. If you wish to self-identify, please click on the links below. Completing this form is voluntary. If you choose to self-identify, please note that all Affirmative Action and Disability data is kept in a confidential file.

Link to Disability Form (return this form to the ADA Coordinator listed below)

Link to the Veterans Forms (return this form to the Diversity Officer listed below)
https://jobs.hrd.state.ma.us/recruit/public/31100001/job/job_view.do?postingId=J44889&code=search.public&federalStimulus=no&locationId=87
Diversity Officer/ADA Coordinator:
Det. Lt. Debra De Rise

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.