CICI Technician
Laboratory Technician I

Agency Name: Dept. of State Police
Official Title: Laboratory Technician I
Functional Title: CICI Technician
Occupational Group: Laboratory
Position Type: Civil Service
Full-Time or Part-Time: Full-Time
Salary Range: $35,663.94 to $46,851.74 Annually
Bargaining Unit: 09
Shift: Day
Confidential: No
Number Of Vacancies: 2
City/Town: Maynard
Region: CENTRAL
Facility Location: State Police Forensic & Technology Center 124 Acton Street Maynard, MA 01754
Application Deadline: 06-02-2015
Apply Online: Yes
Posting ID: J47700

This position is funded from the Commonwealth’s annual operating budget.

Duties:
Employees in these positions work primarily in the CODIS Collection and Investigative Unit (CICI) of the laboratory, collecting, receiving, processing, packaging, storing, transporting and otherwise handling blood samples taken from convicted offenders (using a finger stick) in accordance with established procedures.

Incumbents take rolled fingerprint impressions for convicted offenders in accordance with established procedures; schedule or arrange for the collection of biological samples by checking availability of parties involved and notifying appropriate individuals of dates, times and locations to ensure attendance by appropriate individuals; accept fees from convicted offenders, providing them with receipts and forwarding such payments to the agency’s Fiscal Section for further processing; receive telephone calls and/or written requests from law enforcement agencies and respond to such inquiries regarding the status of the collected blood samples; complete data entry related to blood samples collected from convicted offenders which includes: entering, updating, revising, tracking and retrieving information from a computerized database; and perform related duties as required. These employees strive to create a positive work environment, communicative effectively with others, and conduct all activities in accordance with safety and security policies and procedures. Incumbents receive direct supervision from employees of higher grade at the Laboratory Technician II, Forensic Scientist II, III, IV or V level.

Qualifications:
Minimum Entrance Requirements:

Applicants must have at least (A) one year of full-time, or equivalent part-time, technical or professional experience in laboratory work in a recognized clinical, medical, hospital, chemical, water quality, public health, biological, bacteriological, marine sciences or materials testing laboratory, or (B) any equivalent combination of the required experience and the substitutions below.

Substitutions:
I. An Associate's degree or higher with a major in medical technology, chemistry, bacteriology, food science and technology, environmental science, chemical or environmental engineering, wastewater technology, oceanography or the biological sciences may be substituted for the required experience.

II. The successful completion of one year of full-time, or equivalent part-time, education toward a degree at a recognized medical or dental school may be substituted for the required experience.

III. The successful completion of training in a recognized school or hospital course or an American Medical Association (AMA) approved training program for laboratory technicians or medical technologists may be substituted for the required experience.

IV. Registration as a medical technologist by the American Society of Clinical Pathologists, the International Society for Clinical Laboratory Technicians or American Medical Technologists or as a bacteriologist by the National Registry of Microbiologists may be substituted for the required experience.

Special Requirements: None.
Preferred Qualifications:
ADDITIONAL SKILLS/EDUCATION PREFERRED AT HIRE: Associate’s degree in DNA science, forensic science, chemistry, biochemistry, biology, or a related science. Experience with molecular biology techniques, pipetting, and handling of multiple samples. Ability to follow protocols and pay close attention to detail.

Comments:
This is a Civil Service position.

Possession of a current and valid Massachusetts Class D Motor Vehicle Operator's license is required to fulfill the job duties.

How To Apply:
Apply Online

If you are applying for this position on-line, you must create a profile and log in.

Send Resume and Cover Letter To:
Human Resources - Employment Section
Department of State Police
470 Worcester Road
Framingham, MA 01702

Agency Web Address:
http://www.mass.gov/msp/

The Commonwealth acts in good faith to affirmatively recruit a diverse population. If you wish to self-identify, please click on the links below. Completing this form is voluntary. If you choose to self-identify, please note that all Affirmative Action and Disability data is kept in a confidential file.

Link to Disability Form (return this form to the ADA Coordinator listed below)

Link to the Veterans Forms (return this form to the Diversity Officer listed below)

Diversity Officer/ADA Coordinator:
Detective Lieutenant Debra DeRise, (508) 820-2210

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.