IRAQI YOUNG LEADERS EXCHANGE PROGRAM DESCRIPTION:
The Iraqi Young Leaders Exchange Program (IYLEP), funded by the United States
Embassy in Baghdad, and implemented by FHI 360, is designed to enable twenty-five
highly motivated undergraduate students from Iraq to attend an intensive summer program
at VCU. Iraqi students participate in a six-week program at VCU that includes classroom
instruction and active educational opportunities related to social media. The program will
also include a leadership component, a conflict resolution element, and an educational
travel experience within the United States, integrating academic study with practical learning
opportunities and community engagement. Iraqi participants gain a greater understanding of
the United States as they explore the role and influence of key principles and values in
American society, such as democracy, rule of law, individual rights, freedom of expression,
equality, diversity, and tolerance.

IYLEP INTERN POSITION DESCRIPTION:
The Global Education Office (GEO) is looking for interns to assist the IYLEP Director from
late June through early August with this program. Interns serve a strategic role in the
development and implementation of this unique, cross-cultural experience. Through
personal interactions with Iraqi students, interns identify the interests and needs of students,
develop programming, and work with other interns and the Program Director to facilitate
positive interactions between international students and the VCU and Richmond
communities. Interns are responsible for facilitating leadership development, team-building,
and conflict resolution workshops and other activities throughout the summer. In addition,
they will partner with the Iraqi students to lead a community engagement initiative that
utilizes the skills they've built. Interns may receive internship credit and a stipend for their
work.

GENERAL RESPONSIBILITIES INCLUDE BUT NOT LIMITED TO:
- Mandatory attendance at an Intern Training Workshop in June, weekly staff meetings
  throughout the duration of the program, and several overnight trips with the students.
- Initiate contact, make introductions, and stimulate conversations among participants.
- Highlight VCU’s spirit and tradition, academic expectations, campus life, and promote
  resources available.
- Encourage students to ask questions, participate in discussions, and engage in
  building relationships with other students, faculty, and staff.
- Identify and develop strategies to assist participants in the resolution of problems.
- Plan, implement, and evaluate numerous activities (including community service,
  educational programs, small group activities, and large-scale social events).
QUALIFICATIONS:

- Graduate students or recent graduates of VCU preferred. Undergraduate students will be considered if they demonstrate maturity and outstanding leadership skills.
- Demonstrate cultural sensitivity, responsibility, and discretion.
- Must have a flexible schedule and be available to work full-time, including some evenings and weekends.
- Possess strong leadership skills and ability to adapt easily to change.
- Must have a valid driver’s license and provide department of motor vehicles (DMV) driving record.

APPLICATION PROCESS:

*SUBMIT COVER LETTER, RESUME & REFERENCES, AND PRINTED VCU JOBS APPLICATION (WHERE APPLICABLE) TO AMANDA DAVIS NO LATER THAN MARCH 15, 2012. INTERVIEWS WILL TAKE PLACE IN LATE MARCH.

- COVER LETTER: Write a cover letter discussing your interest in being an Iraqi Young Leaders Exchange Program intern and any related experience.
- RESUME & REFERENCES: Submit a resume detailing your qualifications as they relate to the internship description. Include the names and contact information for three references.
- ONLINE APPLICATION: Go to www.vcujobs.com, click “Create Application” on left side of screen, and select “Student Application.” Complete, print, sign, and return the application to Amanda Davis (accompanied by the resume and cover letter).
  Note: There is no specific job posting for this internship. Just fill out the generic application. If you are currently employed at VCU, you do not need to fill out this application.
- DRIVING RECORD: If selected for an interview, you will also be asked to provide a driving record from the Department of Motor Vehicles.

Contact Amanda Davis (davisak6@vcu.edu, 804-828-8792, Franklin St. Gym Room 108) with any questions!